



## The Salem Public Schools Carlton School

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### 2014-2015 Carlton Innovation School Family Engagement Guidelines

Our school will:

- Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend. The purpose of the meeting is to inform parents of their school's participation in Title I and to explain the requirements and the right of parents to be involved. This year this meeting will focus on helping parents and families understand the changes to the report card and how to use DreamBox at home.
- Hold school council (10x a year), PTO (10x a year), parent coffee's (3x a year), student work exhibitions (1-4x a year), and information nights (2x a year), about school programs and academic expectations and progress.
- Per our Innovation Plan, our School Council involves parents on a regular basis, for making decisions about school programs and adjustments to the Innovation Plan. Some examples of the past year include technology use in math, data analysis and review, report card revisions and implementation, PBIS incentive plans, nutritional backpack program among others.
- Provide to parents of participating children:
  - Timely information about programs- see innovation plan
  - A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet- see innovation plan
  - If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any suggestions as soon as possible.

*Reviewed and  
Accepted by School Council  
on 11/6/14*